

"Serving All Your Real Estate Needs Since 1906"

OFFICERS

SAM C. OGBURN, SR.  
PRESIDENT

ELIZABETH A. OGBURN  
VICE-PRESIDENT

JIM ALE  
PROPERTY MANAGER

MARK SAUNDERS  
PROPERTY MANAGER



Sales:  
(336) 722-1122

Property Management:  
(336) 722-1137

Fax:  
(336) 724-3896

100 S. Marshall St. P.O. Box 20189  
Winston-Salem, NC 27120  
[www.hreco.net](http://www.hreco.net)

### Notice to prospective tenants:

Please be advised when you are viewing a rental property listed with Home Real Estate Company, everything will be rented in "AS IS CONDITION".

If you are not completely satisfied with the property you are interested in renting, please understand prior to completing an application there will be no major alterations to this property.

### Aviso para nuevos inquilinos:

Por favor este avisado de que cuando este mirando una propiedad de Home Real Estate Company todo sera rentado "EN LAS CONDICIONES EN QUE ESTA".

Si usted no esta completamente satisfecho con la propiedad en que esta interesado de rentar por favor entienda antes de llenar la aplicacion ningun arreglo grande sera hecho en la propiedad.

MEMBERS

WINSTON-SALEM REGIONAL ASSOCIATION OF REALTORS • WINSTON-SALEM REGIONAL MULTIPLE LISTING SERVICE  
WINSTON-SALEM COMMERCIAL AND INDUSTRIAL DIVISION • WINSTON-SALEM PROPERTY MANAGEMENT DIVISION  
NATIONAL ASSOCIATION OF REALTORS • NORTH CAROLINA ASSOCIATION OF REALTORS • WINSTON-SALEM CHAMBER OF COMMERCE

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**\*IMPORTANT\***

**READ THIS PAGE BEFORE COMPLETING THE APPLICATION**

THANK YOU FOR CHOOSING HOME REAL ESTATE COMPANY. LISTED BELOW IS IMPORTANT INFORMATION REGARDING OUR APPLICATION PROCEDURE.

1. THERE IS A \$30.00 APPLICATION FEE WHICH IS A NON-REFUNDABLE PROCESSING FEE. A POLICE REPORT WILL BE RUN ON ANY PERMITTED OCCUPANT 18 YEARS OR OLDER AND THERE IS AN ADDITIONAL \$15.00 FEE PER PERSON FOR EACH ADDITIONAL POLICE REPORT. APPLICATIONS ARE ONLY ACTIVE FOR 30 DAYS FROM THE DATE OF THE APPLICATION.
2. THE TIME INVOLVED IN PROCESSING THE APPLICATION DEPENDS ON THE AVAILABILITY OF INFORMATION. (I.E. RENTAL REFERENCES, EMPLOYMENT REFERENCES, CREDIT REFERENCES, AND POLICE REPORT). YOU MAY PROVIDE YOUR OWN POLICE REPORT WHICH MAY SPEED UP THE APPLICATION PROCESS. THESE REPORTS MUST BE CERTIFIED AND CAN BE OBTAINED FROM THE OFFICE OF THE CLERK OF COURTS.
3. RENT SHOULD NOT EXCEED ONE-QUARTER TO ONE-THIRD OF THE APPLICANT'S GROSS MONTHLY INCOME.
4. HOME REAL ESTATE COMPANY DOES NOT TAKE CASH FOR RENT OR SECURITY DEPOSIT PAYMENTS. IF A PROPERTY IS RENTED, TWO SEPARATE CHECKS OR MONEY ORDERS ARE NEEDED, ONE FOR THE SECURITY DEPOSIT AND ONE FOR THE RENT.
5. WE DO NOT RENT PROPERTIES UNTIL THEY HAVE BEEN SEEN BY THE APPLICANT. ALL PROPERTIES ARE AVAILABLE FOR RENT UNTIL A PERSON HAS PAID THEIR SECURITY DEPOSIT AND HAS SIGNED THEIR LEASE.
6. WE REQUIRE TWO FORMS OF IDENTIFICATION FOR ALL PERSONS 18 YEARS OR OLDER:
  - A) DRIVER LICENSE OR STATE ID
  - B) SOCIAL SECURITY CARD OR DOCUMENTATION THAT REQUIRED VALID SOCIAL SECURITY NUMBER.

THESE WILL BE COPIED AND BECOME PART OF THE APPLICATION. APPLICATIONS CANNOT BE PROCESSED UNLESS FULLY COMPLETED.

WE CANNOT GUARANTEE AVAILABILITY OF PROPERTIES ON THE LIST AT ANY TIME.

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Pursuant to the Fair Credit Reporting Act [15 U.S.C. 1681 m], this written notice is hereby given to inform you that adverse action regarding your application may be taken based in whole or in part on information contained in a consumer report. The name, address and telephone number (toll free, if available) of the consumer reporting agency is as follows:

104 Datamax Credit Bureau  
P. O. Box 3140  
Winston-Salem, NC 27102-3140  
Phone Number 336-777-3595

Street Address:  
104 Datamax Credit Bureau  
711 Coliseum Plaza  
Winston-Salem, NC 27106

Please be advised that the consumer reporting agency listed above did not make the decision to take the adverse action. Furthermore, the consumer reporting agency is unable to provide you, the consumer, with specific reasons why the adverse action was taken. Additionally, you have the right to obtain a free copy of the consumer report from the above listed consumer reporting agency within the 60-day period set forth under Section 612 [1681j] of the Fair Credit Reporting Act. You also have the right to dispute with the consumer reporting agency the accuracy or completeness of any information contained in the report furnished by the agency.



RENTAL APPLICATION

Date: \_\_\_\_\_

Property: \_\_\_\_\_

Rent: \$ \_\_\_\_\_ Deposit: \$ \_\_\_\_\_

APPLICANT:

CO-APPLICANT:

Name: \_\_\_\_\_ first \_\_\_\_\_ middle \_\_\_\_\_ last

Name: \_\_\_\_\_ first \_\_\_\_\_ middle \_\_\_\_\_ last

Street \_\_\_\_\_ county \_\_\_\_\_

Street \_\_\_\_\_ county \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Driver's License No. \_\_\_\_\_ Age \_\_\_\_\_

Driver's License No. \_\_\_\_\_ Age \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

EMPLOYER \_\_\_\_\_ Phone \_\_\_\_\_

EMPLOYER \_\_\_\_\_ Phone \_\_\_\_\_

No. Years \_\_\_\_\_ Position \_\_\_\_\_

No. Years \_\_\_\_\_ Position \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Week \_\_\_\_\_ Month \_\_\_\_\_

Salary: \$ \_\_\_\_\_ Week \_\_\_\_\_ Month \_\_\_\_\_

Other Income: \$ \_\_\_\_\_ Source \_\_\_\_\_

Other Income: \$ \_\_\_\_\_ Source \_\_\_\_\_

PREVIOUS EMPLOYMENT \_\_\_\_\_

PREVIOUS EMPLOYMENT \_\_\_\_\_

Present Landlord \_\_\_\_\_ Landlord's Address \_\_\_\_\_ Phone \_\_\_\_\_

Previous address of Applicant(s): \_\_\_\_\_ Previous Landlord \_\_\_\_\_ Phone \_\_\_\_\_

Names and ages of any other persons who will occupy this unit:

- 1. \_\_\_\_\_ 4. \_\_\_\_\_
2. \_\_\_\_\_ 5. \_\_\_\_\_
3. \_\_\_\_\_ 6. \_\_\_\_\_

Do you have any pets? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, Describe: Cat(s) \_\_\_\_\_ Type \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_
Dog(s) \_\_\_\_\_ Type \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_ Inside \_\_\_\_\_ Outside \_\_\_\_\_ Other Pets \_\_\_\_\_

No. Vehicles Owned: \_\_\_\_\_ Kind: \_\_\_\_\_ License No. \_\_\_\_\_

In Case of Emergency, Notify: \_\_\_\_\_ Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Credit References.

- 1. \_\_\_\_\_  
Name Address Phone
- 2. \_\_\_\_\_  
Name Address Phone

Personal References Who May Be Contacted:

- 1. \_\_\_\_\_  
Name Address Phone
- 2. \_\_\_\_\_  
Name Address Phone

Have you seen inside this property? Yes \_\_\_\_\_ No \_\_\_\_\_

I (We) hereby agree to pay a non refundable fee of \$\_\_\_\_\_ for the purpose of processing credit, public and/or personal information, including but not limited to credit reports, law enforcement reports, current and prior landlord references or other references. By signing this application, I (we) authorize you to request said credit information. Any reports or information obtained are to be used in determining whether or not this unit may be rented to me (us). It is understood and agreed that: 1) No information from reports can be given to me (us); and, 2) the fee is not refundable if I (we) do or do not rent this property. This fee is for processing this application only.

If the above property is rented to me (us), this applicaiton is to be attached to and made a part of the rental agreement.

I (We), the undersigned applicant(s), hereby certify that the information provided for this application is true and correct.

\_\_\_\_\_  
Applicant (Seal)

\_\_\_\_\_  
Owner/Agent (Seal)

\_\_\_\_\_  
Applicant (Seal)

HOW DID YOU FIND OUT ABOUT THIS PROPERTY? NEWSPAPER: JOURNAL \_\_\_\_\_ CHRONICLE \_\_\_\_\_  
YELLOW PAGES \_\_\_\_\_ SIGN AT SITE \_\_\_\_\_ CURRENT TENANT \_\_\_\_\_ WORD OF MOUTH \_\_\_\_\_ OTHER \_\_\_\_\_

THIS UNIT IS BEING OFFERED ON AN EQUAL HOUSING/EQUAL OPPORTUNITY BASIS. NO DISCRIMINATION WILL BE MADE AS TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, HANDICAPPED OF FAMILIAL STATUS.